

Word 2007: Microsoft Certified Application Specialist

Provider: Alaska Computer Business Solutions LLC

Length: 2 Weeks

Cost: \$1,875

Cost Unit: Cost of the entire program

Website

<http://www.akcb.com/trainingcenter/WDOOfficeSpecialist.html>

This program is designed to give students a working knowledge of Microsoft Office Word 2007, enabling them to find employment in any office environment.

Related Occupations

Billing and Posting Clerks
Cargo and Freight Agents
Data Entry Keyers
Information and Record Clerks, All Other
Insurance Claims and Policy Processing Clerks
Office Clerks, General
Order Clerks
Payroll and Timekeeping Clerks
Procurement Clerks
Production, Planning, and Expediting Clerks
Receptionists and Information Clerks
Secretaries and Administrative Assistants, Except Legal, Medical, and Executive
Social Science Research Assistants
Statistical Assistants
Word Processors and Typists

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